

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING STEERING GROUP

MINUTES OF MEETING – MONDAY 2nd September 2019

Held at Budock Village Hall

Present: David Heritage, Ivan Davison, Peter Fairbank, Eileen Bennett, Peter Grounds, Nina Hann

1. Welcome and Apologies: David welcomed the Group. Apologies from Hilary Crewes.

2. Minutes of Meeting: August 5th 2019. Matters Arising: The Minutes were agreed. Some actions have been completed with the remainder to be discussed as Agenda items. Peter F is continuing to work on consultation with local firms and businesses.

3. NDP Document – Proof Reading, graphic design & printing:

David confirmed the draft plan had been updated with a section on habitat and biodiversity. Peter F has been proof reading the NDP document and the accompanying landscape character assessment documents. CC Services have provided an acceptable quote for the design, printing and distribution costs. David and Peter F will choose photographs from Mark Quilter's album to include in the Plan.

4. Flyer: Some changes have been made to include mention of habitat and biodiversity and changes of dates for the drop-in public consultation events. (12th and 19th October). It was agreed that DH would send draft flyer out to the Group for comment and it would then be forwarded to CC for design and printing and would be distributed by CC services in the last week in September.

5. Basic Conditions Statement: Peter G. has almost completed the statement, following guidance from County. He had not been able to locate the Designation Officers Report. DH was not sure if we had received a report, but he will look into the matter. PG has circulated the draft statement to the Group for comment. Ivan has agreed to proof read the Statement.

6. October drop-in events and publicity: The public consultation drop-in events dates are Saturday October 12th in Budock Village Hall and Saturday 19th October in Treverva Village Hall. Liz and Peter Hicks have offered to help with setting up and presentation. Peter G will liaise with them. Displays will be set up at Budock on Friday 11th October. Material from the last drop-in events with new material, policies and photographs and the completed Plan will be displayed on boards and tables and then transferred to Treverva the following week. Post-it notes will be available for comments.

Eileen has agreed to provide tea/coffee/biscuits. Costs to be provided from funds.

It was agreed that David would send invitations to CC personnel, local councillors etc to visit the Drop-in events.

7. Evidence Base: Following advice from Emma Ball from County, DH and Nina continue to collate and prepare the Appendices for the Evidence Base Document. DH to find out from County how we store and present this evidence.

8. Any Other Business: DH informed the Group that he had received a letter from Barratt Homes to attend a meeting regarding the possibility of building 130 homes in the Kergillack area. It was agreed that some members of the Group should attend.

9. Date of Next Meeting: Thursday 3rd October 2019 7pm