

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING STEERING GROUP

MINUTES OF MEETING – MONDAY APRIL 1st 2019

Held at Budock Village Hall

Present: David Heritage, Ivan Davison, Eileen Bennett, Hilary Crewes
Nina Hann.

1. Welcome and Apologies: David welcomed the Group. Apologies from Peter Fairbank, Peter Dudley.

2. Minutes of Meeting: Mon.4th March 2019. Matters Arising:
David confirmed actions had been completed. Comments had been received on the draft Plan and it has been presented to the Parish Council. HC had obtained The Planning Inspector's Report on the Menehay Appeal and had drawn attention to relevant paragraphs which will be included in the Evidence Base. The Hall is booked for the Public Consultation Drop-in Meetings on May 11th at Budock and at Treverva on May 18th. EB is preparing Press Statement to advertise the day. DH has been in contact with Cornwall Support Services.

3. Update: DH informed Group the Draft Plan with maps of the Parish, Green Boundaries and Settlement Boundaries has been sent to Cornwall Council for the SEA(Strategic Environment Association) for screening. We will await comments but DH did not think there would be any problems.

ID showed the Group a flyer from St. Agnes Parish which he had used as a template to produce a flyer for Budock and thought we could distribute in our Parish before the Drop-In Public Meetings on May 11th and 18th. It would advertise the Meetings and inform the Parish of how the Plan has developed. Discussion took place re the design and wording of the flyer. It was decided County Design and Print Services would be the best option to do the work as they will also distribute the flyer using the electoral roll. As we used their services to print and distribute the Questionnaire last year, we hope not to have to obtain three quotes. DH to check with Peter F.

4. Publicity: DH confirmed that County Graphic Design and Printing Services could also help design the final draft Plan as well as designing,

printing and distributing an advertising flyer. If we give them guidelines and details they will send us a proof and give us a quote for printing and distributing.

ACTION: DH and ID to work on preliminary design for advertising flyer and posters and liaise with County Services.

Further discussion took place regarding the Drop-In events. The display boards and materials from the public consultation days last year are available. Large scale laminated maps used in the Plan will be on display as well as copies of the Landscape Character Assessment and Housing Policies. Copies of the draft Plan will also be on display. Tea and coffee to be available ID and HC have volunteered to help. It was decided to run the Events from 10am-2pm.

ACTION: PD to put dates on Website and Facebook to publicize events. NH to email Volunteer group with details of Drop-In days. EB to advertise events in Treverva Newsletter and Newspapers.

5. Any Other Business. Non discussed.

6. Date of Next Meeting: Friday 3rd May 2019