

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING STEERING GROUP

MINUTES OF MEETING – MONDAY JULY 9th 2018

Held at Budock Village Hall

Present: David Heritage, Nina Hann, Peter Fairbank, Ivan Davison, Eileen Bennett, Sean Stratton

1. **Welcome and Apologies:** David welcomed the Group. Apologies from Pete Dudley, Elizabeth & Peter Hicks, Peter Grounds, Hilary Crewes.

2. **Minutes of Meeting: Monday 4th June: Matters Arising:**

The Actions had been completed and the Consultation Day on Sat.9th June was a success with 63 people attending throughout the day. Visitors had been interested in the displays and the progress of the NDP. Many asked questions and engaged in conversation.

DH has informed Sarah Furley that the event had taken place and plans to meet with her again after the Treverva Drop-In Day.

3. **LLCA Update:**

PD had informed the Group that he had been able to retrieve all the LLCA documents from his damaged computer. He is having difficulty in completing the draft texts, particularly the biodiversity sections, housing settlement boundaries and possible sites for affordable housing. After discussion it was agreed to ask PD to continue to drip feed the work when he had the opportunity. ID and others offered to help if specific tasks could be delegated.

ACTION: DH to inform PD of results of Meeting.

4. **Drop-In Day Review. Planning for similar event in Treverva:**

The Group were pleased with the general response to the Day. Members worked in shifts to meet and greet visitors and keep a register of those who attended. They engaged visitors in conversation and explained different aspect of the NDP. The photos and information on display were well received. Coffee, tea and biscuits

were served. £10.60 was raised from contributions. ID informed the Treasurer PF that the money had been kept for reimbursement of the costs of the refreshments.

Various comments had been posted which were discussed, they covered the questionnaire and the questions, environmental impact, infrastructure, social media and other aspect concerned with the NDP.

The **Treverva Drop-In Day** will take place on Saturday 14th July in Treverva Hall from 10.30-1.00. Lamanva and Treverva households have had leaflets advertising the event. PD to put news of events on Website and Facebook. EB requested more photographs and help putting up the display. Rent for the Treverva Hall will be paid from NDP funds.

ACTION: DH to ask PD to put notice of Treverva Drop-In on Website and Facebook.

5. General Data Protection Regulation (GDPR)

It was agreed that the proposed Parish Council email asking for the permission of Steering Group Members and Volunteers to hold their personal data will be sent out, asking for a confirmation email to be sent to the Chair DH to keep.

ACTION: NH to send GDPR letter to all members of the NDP Steering Group and Volunteers (35 registered). DH to keep replies. A Privacy Notice supplied by the Parish Clerk Lois Iddon to be sent to PD to put on Website/Facebook page.

6. Housing Policy

SS is working on the Housing Policy Statement He gave the Group a comprehensive Powerpoint Presentation, stressing that the Policy was work in Progress. He has been using other NDPs for reference, namely Mevagissey and St. Ives and using information from County and National Documents. A great deal of research has been done on housing targets, affordable housing, Home Choice register selection, second home restrictions and other aspects which need to be included in the Housing Statement. General discussion took place over the presentation and the need for proposals to be in line with the Cornwall's Local Plan. It was also suggested that references to the

sources of information need to be more detailed. It was agreed that any housing built in Budock should be affordable housing and we need to identify possible sites for small development. DH thanked SS for all the work and research he has done so far. SS agreed to continue work on the Housing Policy. DH thought it would be a good idea to discuss the Draft Housing Policy with Sarah Furley and will set up a meeting with her.

ACTION: DH to set up Meeting with Sarah Furley.

7. Any Other Business: None discussed.

8. Date of Next Meeting: Monday 13th August 2018