

BUDOCK PARISH COUNCIL NEIGHBOURHOOD PLANNING STEERING GROUP

MINUTES OF MEETING – MONDAY 7th AUGUST 2017

Held at Budock Village Hall

Present: David Heritage, Jim Cave, Eileen Bennett, Ivan Davison, Peter Fairbank, Peter Dudley, Hilary Innard, Karen Wilshaw, Peter Grounds, Nina Hann.

1. **Welcome and Apologies:** David welcomed the Group. Apologies Ray Selley, Matthew Brierley.

2. **Minutes of Meeting 10th July 2017. Matters Arising:**

The Website is now ready to go live. Ivan and David have been looking at Questionnaires. Jim had not been able to set up a meeting with Falmouth NDP with regard to discussing building allocation land. He hopes a Meeting could be set up with Falmouth Town Clerk and County Hall in the near future.

3. **Update:** Ivan confirmed he has been working on a Draft Questionnaire using the Feock model. He considered our Questionnaire should be shorter with 'Yes' or 'No' or 'Don't Know' tick boxes after questions, with no spaces for comments. A space at the end of the questionnaire for Constructive Comments could be included with another page with Questions for Young People.

David had looked on the internet at examples of rural questionnaires and questions about types of housing developments. There was discussion on these points and suggestions for questions re Business people working from home, Broadband speed and Mobile phone coverage. It was suggested that when the Questionnaire is circulated a contact name could be given for help if needed. It was considered that the analysis of tick box answers should not be too difficult to complete.

4. Website: Pete Dudley confirmed The Website is now ready to go live and should happen next week. He told the Group there had been positive reaction to the Website and the Facebook page. Red Snapper Design will train Peter to edit, add news and keep the Website up to date. He hopes to train someone else to help run the Website.

ACTION: Pete to continue work on Facebook and the Website with information and photos.

As part of the Communication Strategy, Press releases informing people of the Questionnaire and progress news will be shown on the Website, as well as dates for Meetings of Interest Groups, ie. The Heritage Group.

Pete and Jim will select some posters for advertising the NDP in Budock, Treverva and Lamanva. Jim suggested we could think about negative news advertising to make an impact with people. We could also have interesting child friendly news about wildlife on the Website. News of the Questionnaire will also be placed in the Parish Magazine and the Treverva Monthly News-sheet.

ACTION: Jim and Pete to work on posters and printing.

5. Community Questionnaire: Further discussion took place regarding the Questionnaire and it was decided that a short preliminary questionnaire consisting of 12 questions would be drafted and members of the Group would distribute and discuss them with their neighbours to get feedback for the main Community Questionnaire.

ACTION: David and Ivan to draft the 12 Questions with input from Group. The draft Questions will then be distributed.

Incentives for completing the main Questionnaire were discussed. It was thought the Penmorva Pub and the Penmorvah Hotel could be approached to possibly provide a meal and cream tea as star prizes.

6. Any Other Business: No other business was discussed.

7. Date of Next Meeting: Monday September 4th 2017